**Report on the LiSAG MANAGEMENT SYSTEM**

**SCOPE OF THE ASSIGNMENT**

Specifically, the developer will be required to design and develop the system to have the following functionalities:

Request for Regional Number

Request for Plan Approval

* + - * Digital
			* Hard

Request for Application for Reprint of Approved Plan

Request for Search

Annual Registration of Instrument

Test/Calibration of Instrument

Currier Service

**Progress of Work**

Currently, the following services have been implemented and tested with the Lands Commission

* Request for Regional Number
* Request for Plan Approval
	+ Digital Plan Approval reports and data submission
	+ Hard Copy Plan Approval Submission
* Payment with the flowing payment platforms have also been implemented
	+ GCB Bank
	+ Express Pay
	+ Zenith Bank

Currently, we are using only the Expresspay channel to make payments for the Policy transaction whilst we awaiting permission to train LiSAG Secretarit staff on the Bank integration so as we open up these channells to all members.

**Training**

Short Videos have been created to assist members to use the various services that have been activated, some members have also received physical one-on-one training as well.

We intend to organize a general training session both physical and virtual to train all members with at least one of their agent who is knowledgeable in Information Technology in the next two weeks after we complete end-to-end testing with the CSAU of the Lands Commission on the Digital Plan Approval submission.

Maintenance and Support

We currently providing maintenance to the system to keep it continuously running whilst we provide day to day support to members having challenges.

**STATISTICS on usage**

The Statistics on usage is stated below:

successful transaction = 338

Total transaction amount = GhC4801.08000000001;

**Other activities of the IT Committee**

Provided the platform for the Constitution Review

Support during the LiSAG AGM

Support for Elections Committee

**Request for Funds**

The Consultant requests part payment for the services rendered to pay his staff and keep the platform running.

By IT Committee Chair

Michael Nyoagbe